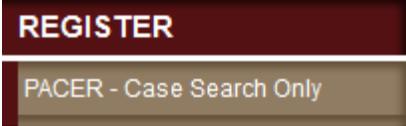
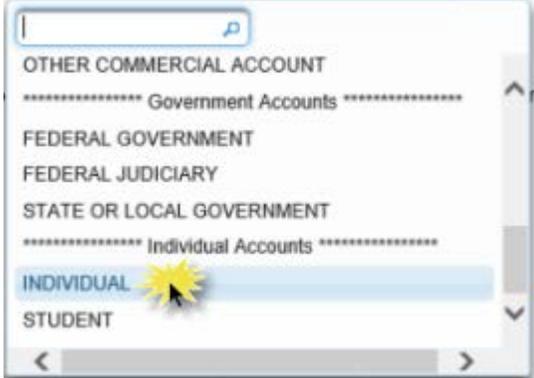


REGISTER FOR A NEW PACER ACCOUNT

In preparation for **Central Sign-On (CSO)**, attorneys who have a CM/ECF filing account but do not have their own PACER account must register for one.

Step	Action
1	Go to www.pacer.gov
2	Select REGISTER from the menu bar 
3	Select PACER – Case Search Only 
4	Select Register for a PACER Account Now 
5	Complete the PACER registration form. Select INDIVIDUAL* as your user type. Select Next 
6	Create a Username and Password , and select Security Questions and then Next
7	Enter Payment Information if desired. Please Note: Providing a credit card is optional. If you would like to register without providing a credit card, click Next below without entering any information on this screen. For instant access to PACER, we will validate the credit card information you provide here. There is no registration charge; however, the credit card will be charged quarterly for any fees incurred. If you submit your registration request without providing credit card information, you will receive an activation code by U.S. mail in 7 - 10 business days.
8	Read and acknowledge the policies and procedures
9	Your account is created! After the court goes live on NextGen CM/ECF, you will link your new PACER account to your CM/ECF filing account to create your Central Sign-On account.