

**United States Bankruptcy Court  
Northern District of Alabama  
Application for Certification as Court Approved Transcriber**

The United States Bankruptcy Court for the Northern District of Alabama maintains on its website a List of Approved Transcribers which identifies entities authorized to transcribe audio recordings of its proceedings. To be added to this List of Approved Transcribers an entity (“Applicant”) must complete this Application for Certification as Court Approved Transcriber. Applicant must also be an entity whose transcribers are certified by the American Association of Electronic Reporters and Transcribers (AAERT).

Entities on the List of Approved Transcribers are subject to periodic performance assessments.

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**TRANSCRIBER INFORMATION**

\* Please type all information requested below.

1. Firm Name: \_\_\_\_\_

2. Address: \_\_\_\_\_  
\_\_\_\_\_

3. Email address: \_\_\_\_\_

4. Contact Person: \_\_\_\_\_

5. Telephone Number: \_\_\_\_\_

6. Emergency Number: \_\_\_\_\_

7. Do you have any control, financial, or other interest in a firm substantially owned or controlled by a spouse, child, or parent who serves as an officer or employee of the Government of the United States?  
Y\_\_\_ N\_\_\_ (If yes, explain).

\_\_\_\_\_  
\_\_\_\_\_

8. Is each of the firm's Transcribers certified by the AAERT? Y\_\_\_ N\_\_\_ (If yes provide copy of certification).

9. I have read and agree to follow the Federal court transcript format standards, delivery schedules, and per page rates (as set by the Judicial Conference of the United States) in preparing all transcripts. I agree to update the information on this application whenever it becomes necessary.

Completed By: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date Signed: \_\_\_\_\_