

ALNB Attorney Quick Reference Guide for CM/ECF
September 21, 2004

Desired Pleading in ECF	Select Event
20 Largest Unsecured Creditors	Bankruptcy > Miscellaneous
Abandon	Bankruptcy > Motions/Applications
Accounting	Bankruptcy > Motions/Applications
Acknowledgment	Bankruptcy > Miscellaneous
Addendum to Record on Appeal	Bankruptcy > Appeal
Adequate Protection	Bankruptcy > Motions/Applications
Administrative Expenses	Bankruptcy > Motions/Applications
Affidavit	Bankruptcy > Miscellaneous
Agreement	Bankruptcy > Miscellaneous
Allow Claims	Bankruptcy > Motions/Applications
Allow Payment Arrearages	Bankruptcy > Motions/Applications
Amended Chapter 11 Plan	Bankruptcy > Plan
Amended Chapter 13 Plan	Bankruptcy > Plan
Amended Complaint	Adversary > Complaint & Summons
Amended Disclosure Statement	Bankruptcy > Plan
Amended Motion to Abandon	Bankruptcy > Motions/Applications
Amended Relief From Stay	Bankruptcy > Motions/Applications
Amended Voluntary Petition (Chapter 7)	Bankruptcy > Miscellaneous
Amended Voluntary Petition (Chapter 13)	Bankruptcy > Miscellaneous
Amended Withdrawal of Reference	Adversary > Motions
Amended Withdrawal of Reference	Bankruptcy > Motions/Applications
Amendment to Creditor Matrix (Conversion Fee Not Required)	Bankruptcy > Miscellaneous
Amendment to Creditor Matrix (Fee Deferred)	Bankruptcy > Miscellaneous
Amendment to Creditors' List (Amd to Schedules) Note: \$26 Required Use for Schedules D, E, & F	Bankruptcy > Miscellaneous
Amendment to Schedules and Motion To Modify Plan	Bankruptcy > Motions/Applications
Answer	Bankruptcy > Answer/Response
Answer	Adversary > Answers > Motion/Application
Answer to Complaint	Adversary > Answers > Complaint, 3rd, cross, counter
Answer to Counterclaim	Adversary > Answers > Complaint, 3rd, cross, counter
Answer to Crossclaim	Adversary > Answers > Complaint, 3rd, cross, counter
Answer to Third Party Complaint	Adversary > Answers > Complaint, 3rd, cross, counter
Appeal pro hac vice	Bankruptcy > Motions/Applications
Appear pro hac vice	Adversary > Motions
Appearance Sheet	Bankruptcy > Notices
Appellant Designation	Bankruptcy > Appeal
Appellee Designation	Bankruptcy > Appeal
Application for Use of Funds	Bankruptcy > Motions/Applications
Appoint	Bankruptcy > Motions/Applications
Appoint Creditors Committee	Bankruptcy > Motions/Applications
Appoint Trustee	Bankruptcy > Motions/Applications
Appraisal	Bankruptcy > Miscellaneous
Approval of Agreement	Bankruptcy > Motions/Applications
Approve Compromise - Motion	Bankruptcy > Motions/Applications
Approve Compromise - Motion	Adversary > Motions
Assume	Bankruptcy > Motions/Applications

ALNB Attorney Quick Reference Guide for CM/ECF
September 21, 2004

Desired Pleading in ECF	Select Event
Assume and/or Reject	Bankruptcy > Motions/Applications
Avoid Executory Contract	Bankruptcy > Motions/Applications
Avoid Judicial Lien	Bankruptcy > Motions/Applications
Avoid Lien	Bankruptcy > Motions/Applications
Avoid Non-Possessory, Non-Purchase Money Lien	Bankruptcy > Motions/Applications
Bankruptcy Administrator's Report to Court	Adversary > Notices
Brief	Bankruptcy > Miscellaneous
Certificate	Bankruptcy > Miscellaneous
Certificate of Mailing	Bankruptcy > Miscellaneous
Certificate of Service	Bankruptcy > Miscellaneous
Certificate of Service	Adversary > Notices
Chapter 11 Ballots	Bankruptcy > Miscellaneous
Chapter 11 Plan	Bankruptcy > Plan
Chapter 11 Plan of Liquidation	Bankruptcy > Plan
Chapter 11 Quarterly Fee Statement	Bankruptcy > Miscellaneous
Chapter 12 Plan	Bankruptcy > Plan
Chapter 13 Plan (Anniston)	Bankruptcy > Plan
Chapter 13 Plan Summary	Bankruptcy > Plan
Chapter 9 Plan	Bankruptcy > Plan
Compel	Bankruptcy > Motions/Applications
Compel	Adversary > Motions
Compensation	Bankruptcy > Motions/Applications
Complaint	Adversary > Complaint & Summons
Condemn Funds	Bankruptcy > Motions/Applications
Condemn Funds	Adversary > Motions
Consent to Action at Hearing on Trustee's Motion to Dismiss	Bankruptcy > Miscellaneous
Consolidate	Bankruptcy > Motions/Applications
Consolidate	Adversary > Motions
Consolidate for Trial	Adversary > Motions
Contempt	Bankruptcy > Motions/Applications
Contempt	Adversary > Motions
Continue Hearing	Bankruptcy > Motions/Applications
Continue Hearing	Adversary > Motions
Continue Meeting of Creditors	Bankruptcy > Motions/Applications
Convert Case From Chapter 13 to 11	Bankruptcy > Motions/Applications
Convert Case From Chapter 7 to 11	Bankruptcy > Motions/Applications
Convert Case From Chapter 11 to Chapter 7	Bankruptcy > Motions/Applications
Convert Case to 12	Bankruptcy > Motions/Applications
Convert Case to 13	Bankruptcy > Motions/Applications
Convert Case to 7	Bankruptcy > Motions/Applications
Corrective Entry	Bankruptcy > Miscellaneous
Corrective Entry Regarding a Claim	Bankruptcy > Claim Actions
Counterclaim	Adversary > Complaint & Summons
Cover Sheet	Adversary > Notices
Creditor Disk	Bankruptcy > Miscellaneous

ALNB Attorney Quick Reference Guide for CM/ECF
September 21, 2004

Desired Pleading in ECF	Select Event
Creditor Request for Notices	Bankruptcy > Miscellaneous
Cross Appeal	Bankruptcy > Appeal
Crossclaim	Adversary > Complaint & Summons
Debtor's Objection to Claim	Bankruptcy > Claim Actions
Debtor's Objection to Duplicate Claim	Bankruptcy > Claim Actions
Declaration	Bankruptcy > Miscellaneous
Declaratory Judgment	Bankruptcy > Motions/Applications
Deconsolidate Case Association	Bankruptcy > Motions/Applications
Deconsolidate Case Association	Adversary > Motions
Default Judgment	Adversary > Motions
Defer Fee	Bankruptcy > Motions/Applications
Defer Fee	Adversary > Motions
Deposit Funds into Court Registry	Bankruptcy > Motions/Applications
Deposit Unclaimed Funds	Bankruptcy > Motions/Applications
Determine Tax Liability	Bankruptcy > Motions/Applications
Determine Value	Bankruptcy > Motions/Applications
Disallow Claims	Bankruptcy > Motions/Applications
Disallowing Balance of Claim	Bankruptcy > Motions/Applications
Disclosure of Compensation of Attorney for Debtor	Bankruptcy > Miscellaneous
Disclosure Statement	Bankruptcy > Plan
Dismiss Adversary Proceeding	Adversary > Motions
Dismiss Case	Bankruptcy > Motions/Applications
Dismiss Party	Bankruptcy > Motions/Applications
Dismiss Party	Adversary > Motions
Dismiss/Withdraw Document	Bankruptcy > Motions/Applications
Dismiss/Withdraw Document	Adversary > Motions
Distribute Funds	Bankruptcy > Motions/Applications
Document	Bankruptcy > Miscellaneous
Employ	Bankruptcy > Motions/Applications
Entry of Default	Adversary > Motions
Equity Security Holders	Bankruptcy > Miscellaneous
Establish Fixed Payment	Bankruptcy > Motions/Applications
Examination	Bankruptcy > Motions/Applications
Exhibit	Bankruptcy > Miscellaneous
Exhibit and Witness List	Bankruptcy > Miscellaneous
Exhibit and Witness List	Adversary > Notices
Expediting Hearing	Bankruptcy > Motions/Applications
Expediting Hearing	Adversary > Motions
Extend Exclusivity Period	Bankruptcy > Motions/Applications
Extend Filing Deadline for 523-727 Complaint	Bankruptcy > Motions/Applications
Extend Plan Payments	Bankruptcy > Motions/Applications
Extend Time	Bankruptcy > Motions/Applications
Extend Time	Adversary > Motions
Fact Summary for Motion For Relief From (So Div)	Bankruptcy > Miscellaneous
Faxed Copy	Bankruptcy > Miscellaneous

ALNB Attorney Quick Reference Guide for CM/ECF
September 21, 2004

Desired Pleading in ECF	Select Event
Final Decree	Bankruptcy > Motions/Applications
Findings of Fact and Conclusions of Law	Bankruptcy > Miscellaneous
Funds Held in Court Registry	Bankruptcy > Motions/Applications
Generic Application	Bankruptcy > Motions/Applications
Generic Application	Adversary > Motions
Generic Motion	Bankruptcy > Motions/Applications
Generic Motion	Adversary > Motions
Generic Motion Two Part	Bankruptcy > Motions/Applications
Generic Motion Two Part	Adversary > Motions
Generic Notice (For Outside Filer's Use)	Adversary > Notices
Generic Notice (For outside filer's use)	Bankruptcy > Notices
Hardship Discharge	Bankruptcy > Motions/Applications
In Camera	Bankruptcy > Motions/Applications
In Camera	Adversary > Motions
Incur Debt	Bankruptcy > Motions/Applications
Incur Debt Approved by Trustee	Bankruptcy > Motions/Applications
Interpleader	Bankruptcy > Claim Actions
Interrogatories	Bankruptcy > Miscellaneous
Intervene	Bankruptcy > Motions/Applications
Intervene	Adversary > Motions
Inventory	Bankruptcy > Miscellaneous
Involuntary Answer	Bankruptcy > Answer/Response > Other Answers
Involuntary Petition (Chapter 11)	Bankruptcy > Miscellaneous
Involuntary Petition (Chapter 7)	Bankruptcy > Miscellaneous
Involuntary Summons Service Executed	Bankruptcy > Miscellaneous
Involuntary Summons Service Unexecuted	Bankruptcy > Miscellaneous
Joint Administration	Bankruptcy > Motions/Applications
Joint Administration	Adversary > Motions
Jury Trial	Adversary > Motions
Leave to Appeal	Bankruptcy > Motions/Applications
Leave to Appeal	Adversary > Motions
Less Than 100% Letter	Bankruptcy > Miscellaneous
Letter	Bankruptcy > Miscellaneous
Limit Notice	Bankruptcy > Motions/Applications
Limited Admissions	Bankruptcy > Motions/Applications
Matrix Filed	Bankruptcy > Miscellaneous
Memo on Claims	Bankruptcy > Claim Actions
Memorandum	Bankruptcy > Miscellaneous
Modification of Plan	Bankruptcy > Miscellaneous
Modify Plan	Bankruptcy > Motions/Applications
Moratorium	Bankruptcy > Motions/Applications
More Definite Statement	Bankruptcy > Motions/Applications
More Definite Statement	Adversary > Motions
Motion to Allow	Bankruptcy > Motions/Applications
Motion to Pay	Bankruptcy > Motions/Applications

ALNB Attorney Quick Reference Guide for CM/ECF
September 21, 2004

Desired Pleading in ECF	Select Event
Motion to Vacate Order	Bankruptcy > Motions/Applications
Notice Appointing Successor Trustee	Bankruptcy > Notices
Notice of 2004 Examination	Bankruptcy > Notices
Notice of 2004 Examination	Adversary > Notices
Notice of Appeal	Bankruptcy > Appeal
Notice of Appearance and Request for Notice	Bankruptcy > Miscellaneous
Notice of Appearance and Request for Notice	Bankruptcy > Claim Actions
Notice of Appearance and Request for Notice	Adversary > Notices
Notice of Assignment of Claim (No Claim filed)	Bankruptcy > Claim Actions
Notice of Assignment of Claim Actions	Bankruptcy > Claim Actions
Notice of Assignment of Claim	Bankruptcy > Claim Actions
Notice of Change of Address	Bankruptcy > Miscellaneous
Notice of Confirmation Hearing	Bankruptcy > Notices
Notice of Continuing Default	Bankruptcy > Notices
Notice of Depositions	Bankruptcy > Notices
Notice of Depositions	Adversary > Notices
Notice of Dismissal /Withdraw of a document	Bankruptcy > Notices
Notice of Docketing Record on Appeal	Bankruptcy > Appeal
Notice of Evidentiary Hearing	Bankruptcy > Notices
Notice of Filing of Assignment of Claim	Bankruptcy > Notices
Notice of Filing Claim Actions by Debtor, Trustee or Other Entity	Bankruptcy > Claim Actions
Notice of Hearing	Bankruptcy > Miscellaneous
Notice of Hearing	Bankruptcy > Notices
Notice of Hearing	Adversary > Notices
Notice of Intent	Bankruptcy > Notices
Notice of Preliminary	Bankruptcy > Notices
Notice of Removal	Adversary > Complaint & Summons
Notice of Stipulated Dismissal in an Adversary Proceeding	Adversary > Notices
Notice of Transfer and Assignment of Claim	Bankruptcy > Claim Actions
Notice of Trial	Adversary > Notices
Notice of Voluntary Conversion to Chapter 7	Bankruptcy > Notices
Notice of Withdrawal	Bankruptcy > Notices
Notice to Creditor(s) Re: Amendment	Bankruptcy > Notices
Notice to Creditors	Bankruptcy > Notices
Objection	Bankruptcy > Answer/Response
Objection	Bankruptcy > Motions/Applications
Objection	Adversary > Answers > Motion/Application
Objection to Claim	Bankruptcy > Claim Actions
Objection to Claim Action	Bankruptcy > Claim Actions
Objection to Confirmation of Plan	Bankruptcy > Plan
Objection to Confirmation of Plan and Motion to Dismiss	Bankruptcy > Plan
Objection to Debtor's Claim of Exemptions	Bankruptcy > Miscellaneous
Objection to Duplicate Claim	Bankruptcy > Claim Actions
Objection to Transfer of Claim	Bankruptcy > Claim Actions
Operating Report (DIP)	Bankruptcy > Miscellaneous

ALNB Attorney Quick Reference Guide for CM/ECF
September 21, 2004

Desired Pleading in ECF	Select Event
Pay Filing Fee in Installments (Chapter 7)	Bankruptcy > Motions/Applications
Pay Filing Fee in Installments	Bankruptcy > Motions/Applications
Payment	Bankruptcy > Motions/Applications
Payment (Motion for)	Bankruptcy > Motions/Applications
Payment of Unclaimed Funds	Bankruptcy > Motions/Applications
Power of Attorney	Bankruptcy > Miscellaneous
Pre-Trial Statement	Adversary > Motions
Preliminary Injunction	Bankruptcy > Motions/Applications
Preliminary Injunction	Adversary > Motions
Process of Garnishment, Affidavit and Writ of Garnishment	Bankruptcy > Miscellaneous
Professional Fee Entry	Bankruptcy > Miscellaneous
Prohibit Use Cash Collateral	Bankruptcy > Motions/Applications
Proposed Distribution - Notice	Bankruptcy > Notices
Proposed Order	Bankruptcy > Miscellaneous
Protective Order	Bankruptcy > Motions/Applications
Protective Order	Adversary > Motions
Quash	Bankruptcy > Motions/Applications
Quash	Adversary > Motions
Reaffirmation	Bankruptcy > Motions/Applications
Reaffirmation Agreement	Bankruptcy > Claim Actions
Reaffirmation Agreement	Bankruptcy > Miscellaneous
Reclassify Claims	Bankruptcy > Claim Actions
Reclassify Claims	Bankruptcy > Motions/Applications
Recommendation	Bankruptcy > Miscellaneous
Reconsider	Bankruptcy > Motions/Applications
Reconsider	Adversary > Motions
Record of Documents on Remand	Adversary > Notices
Record of Documents on Remand	Bankruptcy > Notices
Recusal	Bankruptcy > Motions/Applications
Recusal	Adversary > Motions
Redeem	Bankruptcy > Motions/Applications
Registration of Foreign Judgment	Adversary > Complaint & Summons
Reinstate Case	Bankruptcy > Motions/Applications
Reinstate Case	Adversary > Motions
Reinstate Proceedings	Bankruptcy > Motions/Applications
Reinstate Proceedings	Adversary > Motions
Reject	Bankruptcy > Motions/Applications
Release of Funds Held Under Garnishment	Bankruptcy > Motions/Applications
Relief from Co-Debtor Stay	Bankruptcy > Motions/Applications
Relief from Stay	Bankruptcy > Motions/Applications
Remand	Bankruptcy > Motions/Applications
Remand	Adversary > Motions
Remove Debtor as Debtor in Possession	Bankruptcy > Motions/Applications
Renewed Motion for Relief from Stay	Bankruptcy > Motions/Applications
Reopen Adversary	Adversary > Motions

ALNB Attorney Quick Reference Guide for CM/ECF
September 21, 2004

Desired Pleading in ECF	Select Event
Reopen Case Chapter 11	Bankruptcy > Motions/Applications
Reopen Case Chapter 11 (Railroad)	Bankruptcy > Motions/Applications
Reopen Case Chapter 12	Bankruptcy > Motions/Applications
Reopen Case Chapter 13	Bankruptcy > Motions/Applications
Reopen Case Chapter 7	Bankruptcy > Motions/Applications
Reopen Case Chapter 9	Bankruptcy > Motions/Applications
Reply	Bankruptcy > Answer/Response
Reply	Adversary > Answers > Motion/Application
Report of Sale	Bankruptcy > Miscellaneous
Report to Court	Bankruptcy > Miscellaneous
Request	Bankruptcy > Miscellaneous
Request for Discharge Order	Bankruptcy > Miscellaneous
Request for Document Production	Adversary > Notices
Request for Document Production	Adversary > Motions
Request for Telephonic Hearing	Bankruptcy > Miscellaneous
Request for Transcript Re: Appeal	Bankruptcy > Appeal
Reschedule Hearing	Bankruptcy > Motions/Applications
Reschedule Hearing	Adversary > Motions
Rescission of Reaffirmation Agreement	Bankruptcy > Miscellaneous
Response	Bankruptcy > Answer/Response
Response	Adversary > Answers > Motion/Application
Sanctions	Bankruptcy > Motions/Applications
Sanctions	Adversary > Motions
Schedule A	Bankruptcy > Miscellaneous
Schedule A-J	Bankruptcy > Miscellaneous
Schedule B	Bankruptcy > Miscellaneous
Schedule C	Bankruptcy > Miscellaneous
Schedule D	Bankruptcy > Miscellaneous
Schedule E	Bankruptcy > Miscellaneous
Schedule F	Bankruptcy > Miscellaneous
Schedule G	Bankruptcy > Miscellaneous
Schedule H	Bankruptcy > Miscellaneous
Schedule I	Bankruptcy > Miscellaneous
Schedule J	Bankruptcy > Miscellaneous
Schedules A-J	Bankruptcy > Miscellaneous
Schedules Due	Bankruptcy > Miscellaneous
Schedules Filed	Bankruptcy > Miscellaneous
Section 304 Petition	Bankruptcy > Miscellaneous
Sell	Bankruptcy > Motions/Applications
Set Aside	Bankruptcy > Motions/Applications
Set Hearing	Bankruptcy > Motions/Applications
Set Hearing	Adversary > Motions
Set Last Day to File Proofs of Claim	Bankruptcy > Motions/Applications
Settlement Agreement	Bankruptcy > Miscellaneous
Sever (fee not paid)	Bankruptcy > Motions/Applications

ALNB Attorney Quick Reference Guide for CM/ECF
September 21, 2004

Desired Pleading in ECF	Select Event
Sever Chapter 11 Case	Bankruptcy > Motions/Applications
Sever Chapter 12 Case	Bankruptcy > Motions/Applications
Sever Chapter 7/13 Case	Bankruptcy > Motions/Applications
Shorten Time	Bankruptcy > Motions/Applications
Shorten Time	Adversary > Motions
Social Security-Form B21	Bankruptcy > Miscellaneous
Statement	Bankruptcy > Miscellaneous
Statement of Attorney for Debtor in a Chapter 13	Bankruptcy > Miscellaneous
Statement of Financial Affairs	Bankruptcy > Miscellaneous
Statement of Information Required by 11 USC	Bankruptcy > Miscellaneous
Statement of Issues on Appeal	Bankruptcy > Appeal
Status Report	Bankruptcy > Miscellaneous
Stay	Bankruptcy > Motions/Applications
Stay	Adversary > Motions
Stay Pending Appeal	Bankruptcy > Motions/Applications
Stay Pending Appeal	Adversary > Motions
Stipulation	Bankruptcy > Miscellaneous
Stipulation	Adversary > Motions
Stipulation of Dismissal	Adversary > Notices
Strike	Bankruptcy > Motions/Applications
Strike	Adversary > Motions
Subpoena Duces Tecum	Adversary > Notices
Substitute Attorney	Bankruptcy > Motions/Applications
Substitute Attorney	Adversary > Motions
Substitute Party	Bankruptcy > Motions/Applications
Substitute Party	Adversary > Motions
Substitute Party (Motion to)	Bankruptcy > Motions/Applications
Substitute Party (Motion to)	Adversary > Motions
Substitution of Counsel	Bankruptcy > Notices
Suggestion	Bankruptcy > Miscellaneous
Summary Judgment	Adversary > Motions
Summary of Ballots	Bankruptcy > Plan
Summary of Schedules	Bankruptcy > Miscellaneous
Summons	Adversary > Complaint & Summons
Summons and Notice of Pretrial Conference	Adversary > Complaint & Summons
Summons and Notice of Trial	Adversary > Complaint & Summons
Summons and Notice of Pretrial Hearing	Adversary > Complaint & Summons
Summons and Notice of Scheduling Conference	Adversary > Complaint & Summons
Summons Service Unexecuted	Adversary > Complaint & Summons
Supplement	Bankruptcy > Miscellaneous
Suspend Payments	Bankruptcy > Motions/Applications
Tax ID Form B21	Bankruptcy > Miscellaneous
Tax Returns	Bankruptcy > Miscellaneous
Temporary Restraining Order	Bankruptcy > Motions/Applications
Temporary Restraining Order	Adversary > Motions

ALNB Attorney Quick Reference Guide for CM/ECF
September 21, 2004

Desired Pleading in ECF	Select Event
Third-Party Complaint	Adversary > Complaint & Summons
Transcript Re: Appeal	Bankruptcy > Appeal
Transfer Adversary	Adversary > Motions
Transfer Adversary (Intra-District)	Adversary > Motions
Transfer Case	Bankruptcy > Motions/Applications
Transfer Case (Intra-District)	Bankruptcy > Motions/Applications
Transfer of Claim	Bankruptcy > Claim Actions
Transfer Venue	Bankruptcy > Motions/Applications
Transfer Venue	Adversary > Motions
Trial Statement	Bankruptcy > Miscellaneous
Turnover	Bankruptcy > Motions/Applications
Use Cash Collateral	Bankruptcy > Motions/Applications
Vacate	Bankruptcy > Motions/Applications
Vacate Discharge	Bankruptcy > Motions/Applications
Verified Statement	Bankruptcy > Miscellaneous
Voluntary Petition (Chapter 11)	Bankruptcy > Miscellaneous
Voluntary Petition (Chapter 11) Railroad	Bankruptcy > Miscellaneous
Voluntary Petition (Chapter 12)	Bankruptcy > Miscellaneous
Voluntary Petition (Chapter 13)	Bankruptcy > Miscellaneous
Voluntary Petition (Chapter 7)	Bankruptcy > Miscellaneous
Voluntary Petition (Chapter 9)	Bankruptcy > Miscellaneous
Waive Appearance	Bankruptcy > Motions/Applications
Waive Pay Order	Bankruptcy > Motions/Applications
Waiver	Bankruptcy > Miscellaneous
Withdraw	Bankruptcy > Motions/Applications
Withdraw as Attorney	Bankruptcy > Motions/Applications
Withdraw As Attorney	Adversary > Motions
Withdrawal of Claim	Bankruptcy > Claim Actions
Withdrawal of Reference	Bankruptcy > Motions/Applications
Withdrawal of Reference	Adversary > Motions
Writ	Bankruptcy > Motions/Applications