



**UNITED STATES BANKRUPTCY COURT
NORTHERN DISTRICT OF ALABAMA
1800 5th AVENUE, NORTH
BIRMINGHAM, ALABAMA 35203**

Any claimant entitled to unclaimed funds may petition the United States Bankruptcy Court

The release of unclaimed funds will require the following:

Submit an **petition/affidavit** for reimbursement of unclaimed funds to the United States Bankruptcy Court, Northern District of Alabama, 1800 5th Avenue, North, Birmingham, AL 35203. The notarized petition must include:

- a. The name, address, telephone number, signature and Social Security or Tax Identification number of the claimant;
- b. The case number, debtor(s) name, and amount of funds being claimed;
- c. If petition is for a corporation, a corporate notarized power of attorney or corporate seal should be affixed and a statement of the signing officer's or agent's authority, as well as documents which establish the chain of ownership of the original corporate claimant. If a corporate seal is not available, appropriate documentation should be submitted indicating the person signing the petition is authorized to do so;
- d. In the case of an individual, the notarized petition is required along with supporting documentation, (e.g. copy of drivers license or other forms of identification) to show that the claimant is entitled to the funds;
- e. If the claimant is acting as the legal representative of an individual who is the owner of unclaimed funds, then the petition must be accompanied by an original, notarized power of attorney which clearly gives authority to the applicant to make petition for the claimant;
- f. If the creditor is deceased, a beneficiary shall include a death certificate, probated will or letter of administration or Form SF1055.

Pursuant to 28 USC §2042, any Petition for unclaimed funds held by the court for at least five years shall include certification that a copy of the petition was served upon the United States Attorney for the Northern District of Alabama, 1801 4th Avenue, North, Birmingham, AL 35203.

Upon review of the petition/affidavit for reimbursement of unclaimed funds by the financial administrator, and requirements being met, a court order will be prepared and signed by the Chief Judge of the Northern District of Alabama Bankruptcy Court. A voucher for payment to the claimant will be generated.

For questions regarding this process, please contact:

U. S. Bankruptcy Court
1800 5th Avenue North
Birmingham, AL 35203
205-714-4000